

Adult Volunteer Literacy Grant

Adult Volunteer Literacy grant projects provide instructional tutoring sessions to the low literate adult learner using trained, unpaid volunteer adult literacy tutors as instructors.

Expected Outcomes

The Illinois State Library will fund Adult Volunteer Literacy programs that will result in all of the following outcomes:

- Increase skills in reading, writing, math and/or English language
- Increase knowledge of civic responsibilities (e.g. voting, using the public library)
- Increase ability of the volunteer tutors to provide effective adult literacy instruction

Eligible Applicants:	Public libraries recognized by the Illinois State Library as meeting the requirements of full membership in a regional library system, or adult educational agencies
Ineligible Applicants:	For-profit educational entities
Required Program Components:	Educational skills assessment, instruction in Adult Basic Education (ABE) and/or English as a Second Language (ESL), volunteer tutor training, volunteer tutor management
Ineligible Program Component:	GED instruction
Eligible Program Participants:	Adults who are 17 years of age or older, not enrolled in school and who function below the 9 th grade level or student performance level 7 in English proficiency At least 50 enrolled adult learners are required
Method of Instruction:	Volunteer tutoring At least 25 participating volunteer tutors are required
Range of Award:	Up to \$75,000
Number of Projects Possible:	One
Budget:	Cost sharing (local in-kind and/or cash contributions) is not required but is encouraged to cover expenses not appropriate for grant funding Administrative & Facilities Costs are not to exceed 10% of total grant request
Allowable Costs:	Personnel, contractual, staff travel/conferences, library & instructional materials (print and non-print), supplies, postage and printing
Not Allowed:	Instructor's wages, equipment, food, furnishings, student or volunteer transportation, volunteer stipends, out-of-state travel, promotional items

Penny Severns Family Literacy Grant

Penny Severns Family Literacy grant projects provide integrated, intensive instruction that must include adult education, child education, parenting education, library services and literacy-based, interactive, parent-child activity services in order to improve the academic skills or English language proficiency of low literate adult caregivers and their children. Services are provided by a three-way partnership of an adult literacy provider agency, a child at risk agency and a public library.

Expected Outcomes

The Illinois State Library will fund Penny Severns Family Literacy programs that will result in all of the following outcomes:

- Increase skills in reading, writing, math and/or English language for the adult caregiver(s) and children
- Increase knowledge of parenting
- Increase ability to use the public library

Eligible Applicants:	<p>Three provider agencies are required to work as partners:</p> <ul style="list-style-type: none"> • Adult educational agencies • Organizations serving children at risk • Public libraries recognized by the Illinois State Library as meeting the requirements of full membership in a regional library system <p>Any of these entities may be the submitting agency.</p> <p>One agency may be both the adult literacy provider and the organization serving children at risk if there are separate departments providing each of these services within that agency. In that case, separate services for each providing department must be clearly delineated.</p> <p>Partner agencies are considered equal partners in the project.</p>
Ineligible Applicants:	For-profit educational entities
Required Program Components:	<p>Adults: Educational skills assessment, instruction in Adult Basic Education (ABE) and/or English as a Second Language (ESL), parenting education, parent and child together activities (PACT), and instruction in public library services</p> <p>Children: Children's education, parent and child together activities (PACT), and instruction in public library services</p>
Ineligible Program Component:	GED instruction
Eligible Program Participants:	Adult caregivers who are 17 years of age or older, not enrolled in school and function below the 9 th grade level or student performance level 7 in English proficiency and their children ages 0 – 16.
Method of Instruction:	Formal and informal educational activities
Range of Award:	Up to \$35,000
Number of Projects Possible:	Five

Budget:	Cost sharing (local in-kind and/or cash contributions) is not required but is encouraged to cover expenses not appropriate for grant funding Administrative & Facilities Costs are not to exceed 10% of total grant request
Allowable Costs:	Personnel (including instructor's wages), contractual, travel, library & instructional materials (print and non-print), supplies, postage and printing
Not Allowed:	Equipment, food, furnishings, out-of-state travel, promotional items

Workplace Skills Enhancement Grant

Workplace Skills Enhancement grant projects provide instruction at the workplace to improve the basic reading, math, writing skills or English language proficiency of employees. Services are provided through a partnership between one business and an adult educational agency.

Expected Outcomes

The Illinois State Library will fund Workplace Skills Enhancement programs that will result in all of the following outcomes:

- Increase skills in reading, writing, math and/or English language
- Increase ability of employees to maintain employment and secure promotion
- Improve safety and productivity at Illinois businesses

Eligible Applicants:	Adult educational agencies Illinois businesses Services must be provided by a partnership between an educational agency and one business.
Ineligible Applicants:	For-profit educational entities
Required Program Components:	Educational skills assessment, curriculum development, instruction in Adult Basic Education (ABE) and/or English as a Second Language (ESL)
Ineligible Program Component:	GED instruction
Eligible Program Participants:	Employees of the participating business partner who are 17 years of age or older, not enrolled in school and who function below the 9 th grade level or student performance level 7 in English proficiency
Method of Instruction:	Instruction at the workplace
Range of Award:	Up to \$15,000
Number of Projects Possible:	The amount of funds awarded to one agency may not exceed \$180,000 including all of the projects awarded to that agency.
Budget:	Public funds awarded under this grant program must be matched by the business partner with funds at least equal to the amount of public funds awarded indicated in the Budget as "Business Match." In kind donations of materials are not allowed as part of the business match. Administrative & Facilities Costs are not to exceed 10% of total grant request
Allowable Costs:	Personnel (including instructor's wages), contractual, equipment (allowed only in the business match), travel, library & instructional materials (print and non-print), supplies, postage & printing
Not Allowed:	Equipment paid with grant funds, food, furnishings, student transportation, out-of-state travel, promotional items